



Position description

ME – Street Tree Development

Position	Reporting relationships	Other key relationships
Municipal Employee – Street Tree Development	Reports to Team Leader Street Tree Development	Other staff members Community members and other external stakeholders.

Position overview

Reporting to the Team Leader Street Tree Development the Municipal employee – Street Tree Development is responsible for appropriate tasks associated with the implementation and hands on work of Parks Operations Maintenance Service Level street tree development across the city.

Key outcomes

Responsibilities:

- To operate and maintain machinery commonly used for Horticulture maintenance.
- To undertake tree planting and maintenance on streets, reserves and other council assets to a set standard.
- Contribute toward the capturing of asset information.
- Demonstrate our Values and behaviours.
- Work collaboratively with others to deliver services and to identify improvements to work practices and procedures.
- Comply with all relevant organisational codes, policies, procedures, guidelines and standards, and with the requirements of the Equal Opportunity Act 1984, Disability Discrimination Act 1992 (as amended) and all other associated legislation, including the Local Government Act.
- Report all risks identified in the course of undertaking the duties relevant to this position.

Contributes to and supports:

- Improved services through participating in regular audits and reviews of team activities and services, and implementing any audit/review recommendations.
- Implementation of team performance measures and reporting on those measures, and participating in any improvements based on those measures.

Work health, safety and wellbeing

- Contribute to a culture where everyone places safety first.
- Identify and report health and safety risks, accidents, incidents, injuries and property damage at the workplace.
- Take reasonable care to protect their own health and safety, and the health and safety of others.
- Use any equipment that is provided to protect their health and safety.
- Follow reasonable instructions given on health & safety and injury management.
- Comply with health and safety and injury management policies and procedures and actively participate in associated training and programs.

Special conditions

Flexibility in starting and finishing times for seasonal requirements.

Qualifications (or demonstrated equivalent experience) – (E) denotes essential qualifications

- MR Licence (E)
- Certificate III in Horticulture or Arboriculture (E)
- White Card (E)
- WZTM (E)
- Excavator Licence
- Identify, Locate and Protect Underground Services training

Skills/capabilities

- Innovative and practical approach to problem solving and negotiation.
- The ability to plan, prioritise tasks and meet competing deadlines.
- Initiative and ability to work with minimum supervision.
- Demonstrated high level of personal integrity and ethics.

Experience – (E) denotes essential experience

- Experience in a variety of operations related to maintenance of horticulture and arboriculture assets
- Experience and demonstrated competence in the operation of plant & equipment commonly used in Assets and Environment operations.
- Experience in the operation of Load Shifting equipment
- Experience in the planting of semi mature trees
- Working on your own

Knowledge – (E) denotes essential knowledge

- Knowledge of Workplace Health and Safety and Council's policy and procedures.
- Plant identification (E)
- Pests and diseases of plants

Organisational core competencies

- **Digital literacy** – ability to use the essential technology, devices and systems required for the role, or ability and willingness to learn this.
- **Communication**– Verbal: expressing ideas effectively in individual and group situations (including nonverbal communication); adjusting language or terminology to the characteristics and needs of the audience.
Written: expressing ideas clearly in documents that have written organisation, structure, grammar, language and terminology adjusted to the needs and characteristics of the audience.
- **Customer service** – ability to demonstrate a high level of customer care by providing professional, helpful, high quality service, before, during and after the customer's requirements are addressed.
- **Resilience** – the ability to bounce back when faced with challenging circumstances or when things don't go as planned.