



Position description

Horticulturalist

Position	Reporting relationships	Other key relationships
Horticulturalist	Reports to Team Leader Horticulture Horticulture Support Office Supervisor Horticulture	Elected Members Departmental Managers and other relevant staff Community Members

Position overview

Reporting to the Team Leader Horticulture, the Horticulturalist is responsible for appropriate tasks associated with the implementation and hands on work of Parks Operations Maintenance Service Level programs for streets and reserves across the city.

Key outcomes

Responsibilities:

- Demonstrate our Values and behaviours.
- Work collaboratively with others to deliver services and to identify improvements to work practices and procedures.
- Comply with all relevant organisational codes, policies, procedures, guidelines and standards, and with the requirements of the Equal Opportunity Act 1984, Disability Discrimination Act 1992 (as amended) and all other associated legislation, including the Local Government Act.
- Report all risks identified in the course of undertaking the duties relevant to this position.

Contributes to and supports:

- Improved services through participating in regular audits and reviews of team activities and services, and implementing any audit/review recommendations.
- Implementation of team performance measures and reporting on those measures, and participating in any improvements based on those measures.

Work health, safety and wellbeing

- Contribute to a culture where everyone places safety first.
- Identify and report health and safety risks, accidents, incidents, injuries and property damage at the workplace.
- Take reasonable care to protect their own health and safety, and the health and safety of others.
- Use any equipment that is provided to protect their health and safety.
- Follow reasonable instructions given on health & safety and injury management.
- Comply with health and safety and injury management policies and procedures and actively participate in associated training and programs.

Special conditions

Some weekend work may be required.

This position has tasks/exposures that have the potential to place the incumbent at greater risk of exposure to an infectious disease, or of transmitting infectious disease to others (children and vulnerable people). Please refer to the City of Tea Tree Gully's Workforce Immunisation Procedure or talk to your Corporate Leader for recommended vaccinations. Vaccines are provided free of charge from Council's Immunisation Team.

Applicants will be required to demonstrate that they have undergone an appropriate General Employment Probity Check.

Qualifications (or demonstrated equivalent experience) – (E) denotes essential qualifications

- Current Drivers Licence - (E)
- MR Truck Licence Highly Desirable
- Certificate 3 Horticulture (E)
- Work Zone Traffic Management Ticket - (E)
- General Construction Induction - (E) White Card

Skills/capabilities

- Innovative and practical approach to problem solving and negotiation.
- The ability to plan, prioritise tasks and meet competing deadlines.
- Initiative and ability to work with minimum supervision.
- Demonstrated high level of personal integrity and ethics.

Experience – (E) denotes essential experience

- Experience and demonstrated competence in the operation of small plant and equipment commonly used in Environment and Landscape operations.
- Experience in a variety of operations conducted within Environment and Landscape e.g. maintenance of horticulture and arboriculture assets.
- Experience in Horticulture maintenance.

Knowledge – (E) denotes essential knowledge

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| <ul style="list-style-type: none">• Knowledge of Workplace Health and Safety as it relates to field staff.• Knowledge of horticulture maintenance and associated plant and equipment.• Knowledge of councils Maintenance Service Levels for Parks assets• Knowledge of Councils procedure practices• Units of competency contained in Certificated 3 Horticulture (E) | <ul style="list-style-type: none">• Provide information on plants and their culture• Implement a landscape maintenance program• Establish turf• Control plant pests, diseases and disorders |
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Organisational core competencies

- **Digital literacy** – ability to use the essential technology, devices and systems required for the role, or ability and willingness to learn this.
- **Communication**– Verbal: expressing ideas effectively in individual and group situations (including nonverbal communication); adjusting language or terminology to the characteristics and needs of the audience.
Written: expressing ideas clearly in documents that have written organisation, structure, grammar, language and terminology adjusted to the needs and characteristics of the audience.
- **Customer service** – ability to demonstrate a high level of customer care by providing professional, helpful, high quality service, before, during and after the customer’s requirements are addressed.
- **Resilience** – the ability to bounce back when faced with challenging circumstances or when things don’t go as planned.